



Sustainability/Facilitation Checklist

Positive outcomes for students are related to the regularity of Circles and the quality of facilitation. The quality of facilitation depends on maintaining the integrity of the Circle philosophy. There is a risk that this falls by the wayside. To support sustainability we have developed a checklist for Circle facilitators.

	Always	Sometimes	Rarely
Circles happen at least once a week for at least half an hour			
Students sit in a Circle for most of the session			
Circles begin with a statement of the guidelines			
Students are allowed to pass until they wish to speak			
Students are mixed up so they work with everyone			
Activities take place in pairs, small groups or the whole Circle)			
The facilitator sits in the Circle with the students			
The facilitator participates in all Circle activities			
The facilitator makes brief links between activities and learning outcomes			
Strengths-based language is used both in and out of the Circle			
Difficulties are addressed in line with the principles			
Students are given a chance to suggest and/or lead activities			
There is a fun element to each Circle session			
Students talk about issues (friendship) not incidents (bullying)			
Discussions are solution focused (what students want)			
There are sufficient resources for activities			
Any adult in the room participates in the Circle session			
Students are given the opportunity to comment on how Circles are going and have a say in what happens.			